

**CONSTITUTION AND BY-LAWS  
OSTERVILLE MEN'S CLUB**

ARTICLE I-NAME

The name of the Club shall be the Osterville Men's Club

ARTICLE 2-PURPOSE

The general purpose of the club shall be to promote sociability among its members and to support, by scholarship and otherwise, the educational and charitable objectives of selected individuals and organizations.

ARTICLE 3-MEMBERSHIP

SECTION 1

There shall be three classifications of membership as follows: Active, Associate and Honorary. Membership shall be open under the conditions set forth in this Article to men who at the time of application and at the time of becoming members are listed as residents of the Town of Barnstable on the list prepared by the Registrars of Voters and who live in one of the (7) seven villages. IE. Barnstable, Centerville, Cotuit, Hyannis, Osterville, Marstons Mills, West Barnstable as shown in the "Street Map of Barnstable, Massachusetts, 1994. Any question as to the eligibility of an applicant shall be resolved by vote of the Executive Committee of the Club.

Active membership of the Club shall not exceed 250.

SECTION 2

An application for Active membership will be signed by the applicant and endorsed by two members as sponsors. No member may act as sponsor for more than two applicants in anyone year. The application shall be referred to the Membership Chairman, who shall list the names of the applicants and assign a number in the order which they are received. Following this numerical order of applications the Chairman will recommend to the Executive Committee a group of applicants who will become members as vacancies occur. The recommendations, as approved by the Executive Committee, shall then be passed upon by the Club members at the next regular meeting.

SECTION 3

Active Member. An Active member may participate in any or all of the activities of the Club but he shall attend at least three regular meetings in a calendar year. Failing to do this, he shall be requested by the Secretary to advise the Executive Committee in writing if he feels his absenteeism is justified. If the committee is satisfied with his reasons, it may vote to continue his membership. Otherwise his membership shall be considered forfeited.

Regular meetings as defined in Article 6 Section 1 are held each month with the exception of June, July and August and December. However, participation in the July picnic will qualify as attendance at a regular meeting for the purpose of satisfying the required number of meetings per year. Participation in the Holiday Party, June Party, The Wesley F. Rennie Discussion Group, the bowling or golf activities shall not constitute attendance.

#### SECTION 4

##### Associate Member

After three years as an Active member an individual may request a transfer to Associate membership if he finds it difficult to attend the required number of meetings annually because of advanced age, infirmities, illness or other acceptable reasons. Requests for such membership are to be submitted to the Executive Committee and if it approves this classification will be granted and the Membership Chairman so notified.

Associate members are welcome to attend any club meeting plus meetings of the Wesley F. Rennie Discussion Group or bowling activities or golf tournaments.

#### SECTION 5

##### Honorary Member

Any Active member of the Club who has been a member for five years or more and has made outstanding contributions to the activities and welfare of the Club (beyond the ordinary holding of one or more offices) may be made an Honorary member. Recommendations for Honorary membership shall be submitted to the Executive Committee and if approved by it the recommendation shall be voted on by the membership at the next regular meeting of the Club. Honorary members shall not be required to attend three regular meetings a year or be required to pay annual dues.

#### SECTION 6

All applications for membership shall be accompanied by a fee of \$35.00.

Applicants may not invite guests to Club activities nor may they vote or attend regular meetings of the Club except as a guest of a member.

They may participate on a regular basis in the bowling, golf and Wesley F. Rennie activities of the Club and may also attend the June Ladies' Day, Annual Picnic, and the Holiday Party upon payment of the required fee for those activities.

#### SECTION 7

Guests A member may invite a guest to attend a regular meeting, the Wesley F. Rennie Discussion group, a bowling or golf activity but a guest shall not attend more than three Club meetings nor participate in more than two bowling matches or two golf tournaments in a calendar year. The Chairmen of the Membership Committee and the Golf Committee will be responsible for enforcing these guest privileges.

#### SECTION 8

Annual dues The Executive Committee shall make a thorough examination of the Club's financial condition in September of each year and shall establish the amount of dues for Active and Associate Members for the following calendar year. Applicants who are admitted to the Club in September or October shall pay one half of the regular dues. Those admitted in November shall pay no dues for that year. Dues shall be payable in January. By March 25 the Treasurer shall notify members whose dues have not been paid. If dues are not paid before the April meeting, the Executive Committee shall take the appropriate action deemed necessary and may notify the member of the forfeiture of his membership.

### ARTICLE 4-OFFICERS

#### SECTION 1

The Officers of the Club shall be a President, Vice President, Treasurer, Assistant Treasurer, Secretary, Assistant Secretary, Membership Chairman and Assistant Membership Chairman, and Historian.

## SECTION 2

Officers shall be elected at the Annual Meeting for a term of one year, with the exception of the Historian, who will be appointed by the President. The President and Vice President shall not be eligible to serve more than two consecutive terms in the same office. It is expected that the Officers of the Club shall not be absent from more than one meeting for reasons other than illness or unexpected emergencies.

## SECTION 3

In the event of a vacancy in any office, except President, the Executive committee shall appoint a successor.

## SECTION 4 The duties of the officers are as follows:

**PRESIDENT:** The President shall preside at all meetings of the Club, shall appoint all committees and shall designate the chairman of each committee; he shall be a member ex officio of all committees. (He does not appoint the Executive Committee, which is elected but he is the chairman thereof.) The President shall be the Chief Executive Officer of the Club.

**VICE PRESIDENT:** In the absence of the President the Vice President shall have the same responsibilities as the President. The Vice President shall serve as Program Chairman for all regular meetings of the Club.

**SECRETARY:** The Secretary shall have charge of all papers and records of the Club. He shall cause notices of all meetings to be mailed to members. He is authorized to send Club records and other material to the Historian for retention, publication, distribution or disposal.

**ASSISTANT SECRETARY:** The Assistant Secretary shall assist the Secretary and in his absence or disability of the Secretary shall perform the duties of the Secretary.

**TREASURER:** The Treasurer shall receive and have custody of all the funds of the Club and the records related thereto and shall pay its just bills provided however, that for bill of \$2,000.00 or more the approval of the Treasurer and either the President or the Secretary shall be required. The Treasurer shall keep the membership informed as to the amount of monies held in the operating and scholarship funds and provides a written annual report.

**ASSISTANT TREASURER:** The assistant Treasurer shall assist the Treasurer and in his absence or disability of the Treasurer shall perform the duties of the Treasurer.

**MEMBERSHIP CHAIRMAN:** The Membership Chairman shall receive all applications for membership and be responsible for carrying out the provisions of Sections A, 2, 3 and 7 of Article 3 of the Constitution and Bylaws.

**ASSISTANT MEMBERSHIP CHAIRMAN:** The Assistant Membership Chairman shall assist the Membership Chairman and in his absence or disability shall perform the duties of the Membership Chairman.

**HISTORIAN:** The Historian shall prepare, and assist in the distribution of occasional papers concerning significant and/or entertaining aspects of OMC history. He will also serve as Club Archivist, in which capacity he will retain in his possession (or in some other acceptable depository) all important OMC

records except those which pertain exclusively to Scholarship, Financial or Membership matters.

## ARTICLE 5-COMMITTEES

### SECTION 1

The Executive Committee shall consist of the Club's officers and the immediate past president, the Scholarship Committee Chairman, and three members elected by the Club and shall meet any time at the call of the President or any three of its members and shall exercise general supervisory control over the affairs of the Club. It is recommended that the three non-officer positions be reserved to allow electees to become familiar with club governance, which could be useful to them if elected to a club office. A non-officer Executive Committee member may serve no more than three consecutive terms.

### SECTION 2

The Badges Committee shall provide name tags or badges for members and guests to wear at meetings and, if requested, keep a record of persons to whom badges were issued at each meeting.

### SECTION 3

The Fellowship Committee shall send messages of cheer and good wishes to those who are ill and send flowers or take such action as may be justified in case of death of a member and make reports to the meetings.

### SECTION 4

The Wesley F. Rennie Discussion Group shall meet monthly on the Tuesday following the regular meeting of the Club in the months of January, February, March, April, October and November, or at the first practical date thereafter, for fellowship and for hearing a speaker and participating in discussion of matter of current interest to the membership.

### SECTION 5

The Golf Committee shall arrange a schedule of golf tournaments and supervise such tournaments during the golfing season.

### SECTION 6

The Bowling Committee shall take such action as may encourage members and applicants for membership to bowl on one of the teams or be listed as a substitute in the "Osterville Seniors" League.

### SECTION 7

The Scholarship Committee shall raise money annually by voluntary contributions from Club members and it shall keep the members informed regarding the disposition of money in the Fund. Basis for the scholarship awards shall be financial need, scholarship, character and leadership qualities without regard to sex, race, creed, color or national origin. Recipients shall be selected from members of the senior class at the Barnstable High School. The selection of worthy students shall be made by the Scholarship Committee. Following the selection, the Chairman, Scholarship Committee, will furnish the names of the students chosen to receive the scholarship awards to the Club President, Executive Committee and the general membership. The checks covering the awards shall be made payable to the recipient by the Club Treasurer following receipt by the Chairman, Scholarship Committee, of documentation indicating satisfactory completion of the first semester by the awardees.

SECTION 9 The Nominating Committee chaired by an active past-president and consisting of two other Club members, all appointed by the President, shall present a slate (of officers) for all of the elective offices enumerated in Article 5, Section 1, at the annual meeting but this shall not preclude further nominations from the floor.

SECTION 10 The Arrangements Committee shall consist of one or more members appointed by the President for the purpose of providing a place for the Club's regular meetings, suitable menus and other services for the members at regular meetings.

SECTION 11 Other Committees: The President shall appoint such other permanent and temporary committees authorized by the Executive Committee as may be necessary to carry out the purposes of the Club.

SECTION 12 Committee Reports: Committee Chairmen will present brief written reports to the President prior to the Annual Meeting regarding their activities for the year.

#### ARTICLE 6-MEETINGS

SECTION 1 Regular meetings of the Club shall be held on the first Wednesday of each month or the first practical date thereafter, except June, July, August and December.

SECTION 2 Special meetings may be called by the President or any three members of the Executive Committee.

SECTION 3 The Annual Meeting shall be held on the first Wednesday in the month of January.

SECTION 4 A Quorum shall consist of the presence in person of fifty members of the Club.

SECTION 5 Attendance at the regular meetings shall be restricted to members and their male guests

SECTION 6 Votes: All matters requiring a vote of the membership other than those provided for in this Constitution and By-laws shall first be presented in writing to the Executive Committee at least thirty days prior to the date of the meeting at which the vote is proposed.

#### ARTICLE 7-AMENDMENTS

SECTION 1 This Constitution and By-laws may be amended by majority vote of those present and voting at any regular meeting of the Club, providing that the proposed amendment shall have been presented at the previous meeting.

SECTION 8 The Audit Committee shall consist of such one or more members appointed by the President for the purpose of auditing the books and records of the Treasurer prior to his annual report.